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WHO SHOULD COMPLETE COMPLIANCE TRAINING

FDR (Provider) Training Requirements

First Tier, Downstream and Related Entities (FDRs) must provide general compliance and fraud, waste, and abuse training to employees within 90 days of initial hiring and annually thereafter. You can learn more about this requirement by reading the Provider Manual or visiting the Compliance Toolbox.

Who needs to complete training?

Not every employee needs to complete the Medicare required trainings. The grid below has examples of FDR employees that do and do not need to complete these training requirements. It's not a complete list and your organization's titles and positions may be different. If you have questions about which positions at your organization should be required to take the training, we can help. Just send an email to <u>compliance@nationshearing.com</u>.

Examples of FDR employees that do need to complete the FDR training requirements*	Examples of FDR employees that do not need to complete FDR training requirements
Audiologist	 Housekeeping and custodial staff
Physicians	Mail clerks that sort / distribute mail
Hearing Instrument Specialist	Grounds and maintenance workers
 Receptionist, schedulers, and clerks (with access to PHI/Member ID cards) 	 General receptionists and front desk coordinators (without access to PHI/member ID cards) Purchasing agents/assistants or logistics coordinators Employees who are not used for Medicare Product lines
 Billing staff 	
Office Managers, Senior Managers	
 Medical records staff 	
 Staff making decisions on Medicare Health Plan's behalf 	
Medical Directors	
Social Workers	

* You may have employees that need to complete training but are not outlined in this grid. You should train any employee who may be in a position to commit significant noncompliance or health care fraud, waste, or abuse.